# The G<sup>3</sup> of Writing and Publishing Tips: Gentle Guidelines, Great Stories, and Gigantic Scholarly Gains

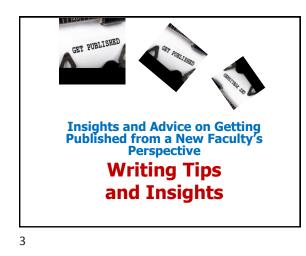
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### Writing Difficulties and Challenges of a Early Career Scholar

- 1. Time
- 2. Writing habits
- 3. Resources
- 4. Local/Global Support
- 5. Starter text
- 6. Reputation
- 7. Connections
- 8. Journal awareness
- 9. Energy/Stamina
- 10.Service/Teaching duties

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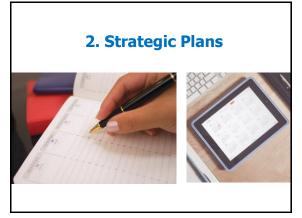


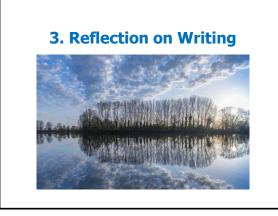




- 1. Goals
- 2. Strategic Plans
- 3. Reflection
- 4. Collaborators
- 5. Professional Development
- 6. Research focus







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#### October 3, 2019

Crucial Co-Writing Considerations Jordan McNeill, Inside Higher Ed

- 1. Clarify authorship order ahead of time.
- 2. Have an honest conversation about the strengths of each team member--draft, revise, proofread, and format your manuscript.
- 3.Be clear on division of labor.
- Nonwriting tasks are important too—taking notes, submission guidelines, and keep track of deadlines.
   Set up digital collaboration norms and platforms—
- archiving, tracking, commenting, etc.
- 6. Respond to feedback professionally.
- 7. Build in time for feedback and revision.
- 8. Singular voice throughout paper—assign one member of team to read for writing style and flow.

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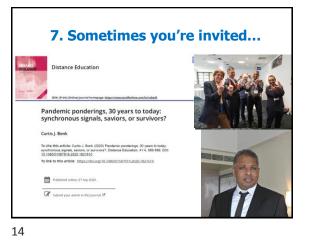






# 6. Sometimes you have to send to an easier journal...





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 Catalog problems on a 1 to 3 difficulty scale (Level 1 takes less than 30 minutes, Level 2 takes 2 hours or less; Level 3 takes more time).



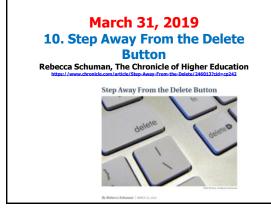
- 3. Fix the easy ones and gain momentum for the harder ones!
- 4. Take breaks as needed.

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- Author a blog
- Use social media
- Submit a conference proposal
- Write editorials
- Write book and software reviews







#### Curt Bonk: Reflections on the Hot Streak

- 1. Persistence and grit.
- 2. Sense of now.
- 3. One at a time.
- 4. Assemble best team for you. Find comfort.
- 5. Intense and Relaxed Planning.
- 6. Explore Possible Journals and Commit.
- 7. Everyone has clear role.
- 8. Set bold and audacious goals.
- 9. Recheck list. Recheck goals. 10. Revel in good luck. Do not sulk if bad luck.

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## Writing Space #1: Meina Zhu, Wayne State University



My room is my writing space when it is dark outside.



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My office is my favorite place for writing during day time: perfect temperature, big screen, and great view.



Writing Space #2: Meina Zhu



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# Plans and Goals: Meina Zhu

- Five year plans
- One year plan
- Two months plan
- Weekly plan
- Daily to do



#### Writing Space Curt Bonk, Indiana University





I having standing desk...power it up and down via hydraulics. And my office looks out into a forest.

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### Writing Space: Curt Bonk



My office. I save interesting articles to later reference in papers and books.

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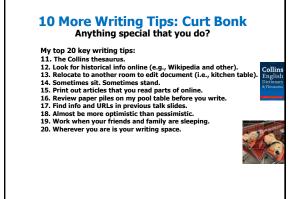
#### **Plans and Goals: Curt Bonk**

How do you schedule your writing? How far in advance do you plan your writing? How do you prioritize your writing? How do you visualize your writing? Do you use a timeline or a planner? Do you have advice for developing a writing plan?

- 1. Plan: I save days for writing in my paper planner.
- 2. Focus: I say no to things that don't fit my writing plans.
- 3. Track: I note projects in process and completed in my daily Dalia Lama quote of the day.
- Monitor: I look at articles I have in review, in revision, and in press in my CV all the time.
  Be Responsive: I respond to co-writer requests.
  Goals: Put writing plans in annual report.



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### Habits/Rituals/Inspiration: Writing How do approach your writing tasks? Any rituals that you use and re for inspiration? Anything that really works for you? To Do List 1. Save writing ideas on slips of paper and look back at them. 2. Talk about your ideas. 3. Save starter text. 4. Clear email and to-do list. 5. Create checklist of plans.





- Create "Articles to read" folder on your desktop. Listen to audiobooks for writing ideas.
   Watch movies & look for educational issues and ideas.
   Always save documents at least twice.

My top 10 key writing tips: 1. Create a "Work" file on your desktop. 2. Save screen shots, dates, and URLs of articles.

- Send draft of document to yourself on email...restart anywhere.
  Ask friends to read second or third draft.

Writing Tips: Curt Bonk

Anything special that you do?

- 9. Save articles published by year. 10. Keep drafts of articles in special files.



## Finding a Journal that Fits

#### What to look for?

- 1. Who will be your target readers?
- Who are the authors and journals you cite the most related with your research program?
- 3. Is there a match between your work and the journal aims and scope?
- 4. What is the journal turnaround time?
- 5. What is the journal acceptance rate?
- 6. Do you know the editor(s)?

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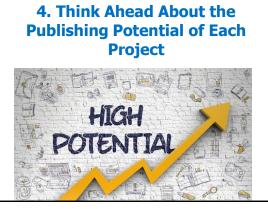
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# 5. Find, Save, and Use Starter Text (overcomes writer's block)















